Applicants will be recruited until the limited places in the MEIG programme are distributed and considering the date of arrival of the MEIG candidate application form.
The application can only be processed if all questions have been fully answered.
The **2024-2025 MEIG Programme starts in September 2024** and **ends beginning of July 2025**.

While the admission process to the programme is "need-blind", meaning that we do not consider any financial factors when making admission decisions, we do ask you to submit your scholarship application at the same time as your application for admission, to ensure timely processing.

The final scholarship decision and admission decisions are made by the MEIG Executive Committee.

1. Applicant details

..... Surname	..... First name(s)
..... Date of birth	..... Place and country of birth
..... Street/street number	
..... Zip/postal code	..... City
..... Country of residence	..... Phone (mobile)
..... Phone (work)	..... Phone (private)
..... E-mail (private)	..... E-mail (work)

Are you currently employed ☐ Yes ☐ No Employer :

Your current position/title: Since : .....
Your monthly net income : .....
Your net earnings in the last 12 months :

Please provide the following information for your university degree or equivalent and the other most recent degrees you have received (or are currently pursuing), if any:

Name of institution	Degree and date awarded	Annual cost	How financed	Field of study

How much financial aid, if any, did you receive during your most recent year in school? Was the aid a loan or a scholarship? Please describe:

From which of the following sources do you expect to receive support for your educational expenses (tuition and/or living expenses) in 2024/2025, and in which amount (in **local currency and in CHF**)

Your income		Family income		Government	
Your assets&savings		Family assets&savings		Agencies/ Foundations	
Relatives/Friends		Current employer		Other	
				TOTAL:	

2. Family information

How many people, including yourself, depend on the income of your parents for daily living expenses (if any)?:

Please provide information about your parents, spouse, children, other dependents, your parents' dependents (your brothers and/or sisters), and all other people in your household, as applicable (not yourself):

Full name				
Age				
Relationship to you				
Living in your household	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Total income/year (in local currency and CHF)				
Occupation				
Name of school/University attending (if any)				
Year at school/University				
Total education costs/year (in local currency and CHF)				
Your parents' contribution/year (in local currency and CHF)				
Your contribution/year (in local currency and CHF)				

Please check the type of documentation you will be sending in order to verify income information requested on this form. The **first two** types of documents are **mandatory**:

- ☐ **Bank account statement(s)**
- ☐ **Statement from employer (salary slip, contract)**
- ☐ Tax forms
- ☐ Other : .....

In the last 12 months, how much of your household income (before taxes/expenses) came from the following sources (in **local currency and in Swiss Francs CHF**):

Father's income		Family business		Allowances/ subsidies	
Mother's income		Family real estate		Income of other members of the household	
Your income		Pension/annuities			
Spouse's income		Interests/Dividends		Other	

Will there be: ☐ no change ☐ an increase ☐ a decrease in your household income next year? Please explain

Does your family/do you own a home?: Yes ☐ No ☐

If yes: How much does your family/do:

you still owe on the purchase price (in local currency and CHF)?:

.....

What is the present market value (in local currency and CHF)?:

.....

Does your family/you own a business?: Yes ☐ No ☐

....

If yes: Type of business : Owned since (yyyy)

How much did you/your household spend on the following items in the last 12 months? (**in local currency and in Swiss Francs CHF**):

Rent/Mortgage		Educational expenses		Taxes	
Utilities		Loan/debt payments		Vacations	
Food		Savings/Retirement		Domestic employees	
Clothing		Car/Transport		Leisure	
Household necessities		Property/Health insurance		Medical expenses	
Other			**TOTAL**		

3. Other scholarships and loans requested

List all your current scholarship/loan applications, including requests of support from your current employer:

Organization	Application date	Award notification date	Amount expected (CHF)

4. Miscellaneous

Do you intend to return to your home country after your studies? Yes ☐ No ☐

5. Declaration

We declare that the information on this form and in the supporting documents is true, correct and complete. The MEIG Programme has our permission to verify the information reported by obtaining documentation as needed. We understand that all the information contained in this document will be treated with strict confidentiality for the purpose of evaluating the scholarship request exclusively. We understand that providing false information will result in the cancellation of the scholarship application.

Date

Student's signature

Date

Spouse's signature
(if necessary)

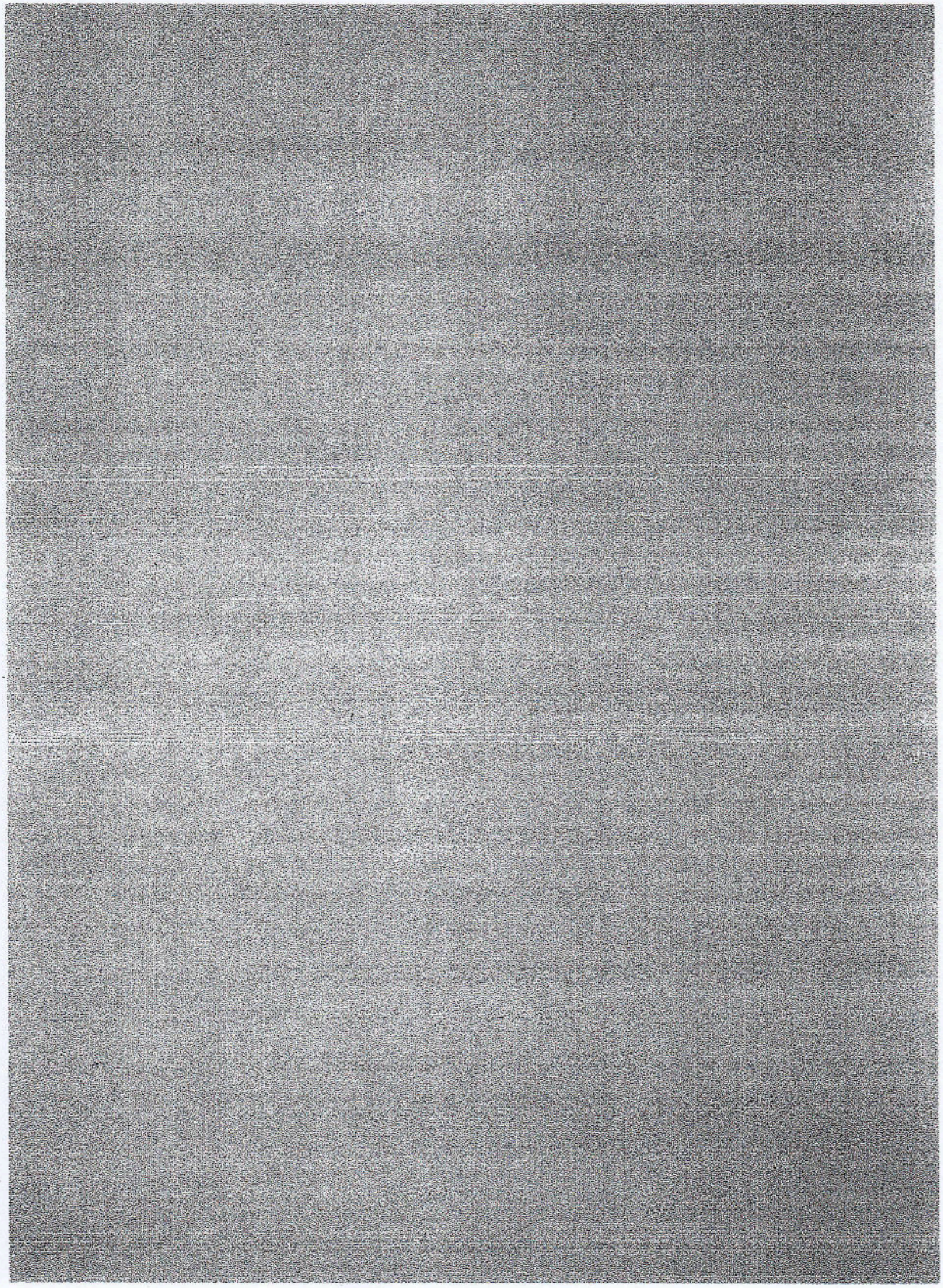
Date

Father's signature
(if necessary)

Date

Mother's signature
(if necessary)

Scholarship motivation letter in English
(max. 500 words)



MEIG MASTER OF ADVANCED STUDIES EUROPEAN AND INTERNATIONAL GOVERNANCE

UNIVERSITÉ DE GENÈVE

MEIG Programme

Application Form 2024-2025

1. Personal information[1]

Sex female ☐ male ☐

.....
Surname

.....
First name(s)

.....
Date of birth

.....
Place and country of birth

.....
Street/street number

.....
Zip/postal code

.....
Country of residence

.....
Nationality

.....
E-mail (private)

.....
Phone (work)

.....
Phone (private)

.....
Phone (mobile)

.....
City

.....
Apartment n°/c/o, etc.

.....
E-mail (work)

How do you wish to be contacted ?

Please send news and information concerning course topics or my studies in general to my

☐ home ☐ work e-mail address.

My e-mail addresses can be passed on to my fellow students and lecturers of the MEIG Programme

☐ Yes ☐ No

2. Education

Previous university education in Switzerland

Have you enrolled previously in a Swiss higher education institution? Yes ☐ No ☐

If yes: Swiss enrolment number (SIUS):

If you are not able to provide your enrolment number, please give the name of the last higher education institution you attended in Switzerland :

.....

.....

Highest university qualification obtained

....

Programme/course studied Name of University

....

Name of degree Standard period of study

....

Total ECTS credits points acquired Date of completion

.....

ECTS grade

or (if no ECTS grade is indicated)

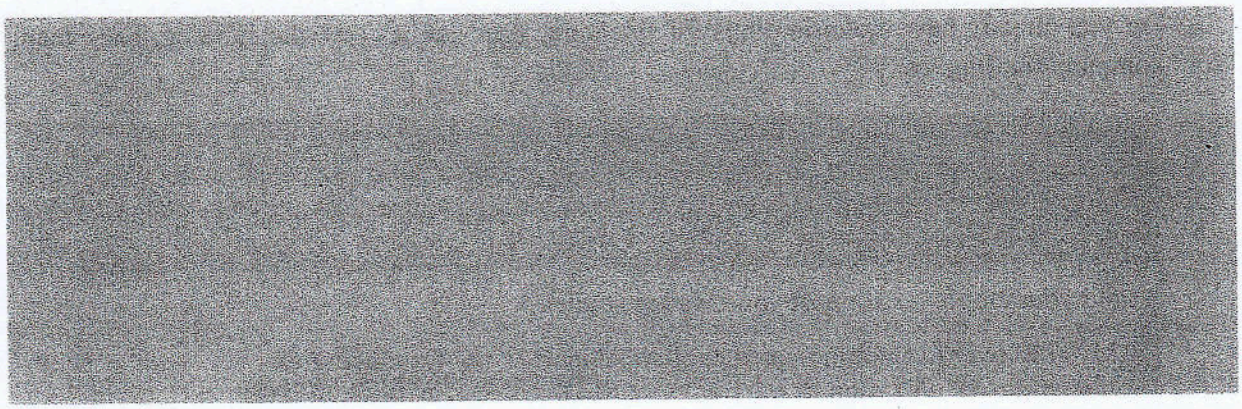
....

Academic honour or Average mark

Thesis topic (if given)

3. Previous employment and current position

Please briefly summarise your professional positions and activities in recent years – also in the fields related to European and International Governance.



Are you currently employed ?

☐ employed ☐ self-employed ☐ other

☐ Yes, full-time
☐ Yes, part-time → percentage worked :
☐ No, because you are : ☐ seeking employment ☐ on training leave
☐ Other, please specify :

.....

.....

Name of the employer

.....

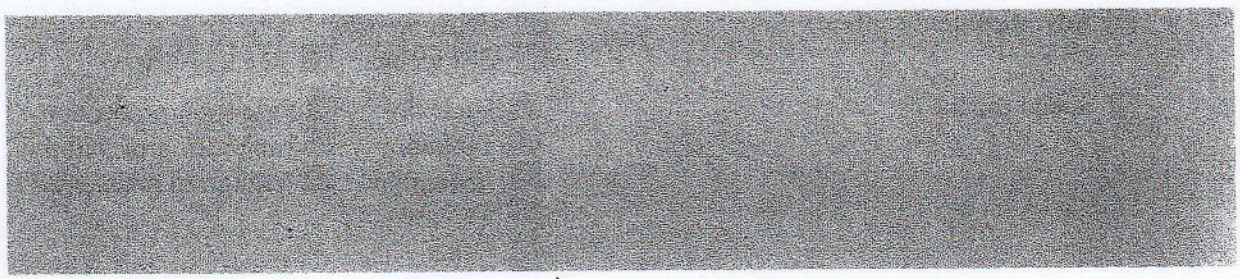
Position held

.....

Total duration of professional experience (in years/months) at the beginning of your intended studies.

If you are currently unemployed please complete the following section based on the last position you held.

Main area of activity



4. Letter of motivation

Please indicate in a **separate letter of motivation why** you would like to pursue the Master of Advanced Studies in European and International Governance (MEIG Programme).

Do you already have specific plans for financing your studies (private funding, bank loan, company funding, etc.) ?

Would your employer support your Master studies ?

- ☐ My employer has not indicated explicit support of my future studies.
- ☐ My employer will support me by:
- ☐ Reducing my workload and/or giving me time off work for my studies
- ☐ Providing financial support towards my tuition fees (in %):
- ☐ Other, please specify :

5. Information on end-of-study work

Please indicate which form of the end-of-study work you will most likely choose (the final decision may differ) :

- ☐ writing of a Master's thesis
- ☐ completion of an internship and drafting of the internship report, or
- ☐ drafting of a report on a predetermined project as part of your present or future professional activity

6. Evaluation

How did you learn about the MEIG Programme ?

- ☐ Personal recommendation. Please specify :
- ☐ Internet search (Which search engine and/or online platform?)
- ☐ Visit of the University of Geneva or its website ?
- ☐ Visit of a website (please specify which)
- ☐ Print media article (In which magazine/paper and which date?)
- ☐ Advertisement (print)
- ☐ Advertisement (online)
  - ☐ CEJE website
  - ☐ GSI website ☐ MEIG website
- ☐ Social media
  - ☐ Facebook ☐ Facebook promotion
  - ☐ LinkedIn ☐ LinkedIn promotion
  - ☐ Instagram ☐ Instagram promotion
  - ☐ Twitter
  - ☐ Other
  - ☐ Please specify.

☐ Event/fair/conference (which?):
☐ Other. Please specify

Where would you have liked to read or hear about the MEIG Programme (media, events, etc.) but did not find the necessary information?

7. Statement of Consent and supporting application documents

I hereby apply for admission to the Master of Advanced Studies in European and International Governance on the basis of the statements made above.

I hereby affirm that all information contained in this application is complete and correct. I am aware that intentionally or negligently giving false information may lead to exclusion from the admissions procedure or - if discovered after enrolment - to a revocation of my admission or enrolment.

As the basis for this application, I specifically confirm my acceptance of the regulations governing admissions and the tuition fees for the Programme "Master of Advanced Studies in European and International Governance" at the University of Geneva.

I will immediately notify the admission office (meig@unige.ch) of any change in my postal or e-mail address (es) or names.

I hereby affirm that I have sufficient fluency in written and spoken English to be able to follow the course.

I note that to be officially enrolled for the Master of Advanced Studies in European and International Governance (binding registration) I will pay the amount of CHF 3,000 within the deadline set in the letter of admission. The amount of CHF 3,000 will secure your place in the programme and is deducted from the total tuition fees (CHF 25,000 net of bank charges) which must be paid either in full or in two instalments as mentioned in the tuition fees invoice I will receive.

....

Place, date Signature

If not signed, the application shall be deemed not submitted.

8. Checklist for a complete application

The application must be accompanied by supporting official documents as specified below (please tick the appropriate box for all documents supplied).

The following documents are enclosed with the application file for admission:

- ☐ Completed and signed application form
- ☐ An up-to date curriculum vitae (in English) with a portrait photograph (headshot)
- ☐ Copy of passport or ID (personal details page)
- ☐ Copy of the relevant academic diploma (latest one) with an officially certified translation into English, or French, when they are not originally in either English, French, German, Italian or Spanish
- ☐ Copy of official transcripts/records of Universtiy (last academic diploma/courses/examinations and grades obtained with the same need for translation as above)
- ☐ Copy of certificates or other evidence of past and present professional position
- ☐ Letter of motivation/personal statement demonstrating the applicant's interest in the field of Governance in English (max. 500 words)
- ☐ Official TOEFL, IELTS or Cambridge scores, please make sure you don't upload the original test result as it is a protected pdf and we cannot open it (print it and scan it again)

Please do not send original documents or certificates

We prefer to receive documents via e-mail. Please submit your application file to :

meig@unige.ch

If you choose postal mail, please send to the following address, *without* stapling or binding the pages of your application :

Master of Advances Studies in European and International Governance
MEIG Programme
Centre d'études juridiques européennes
Université de Genève
40, Bd du Pont d'Arve
CH-1211 Genève 4
Switzerland

9. Important notes

Applicants will be recruited until the limited places in the MEIG programme are distributed and considering the date of arrival of the MEIG candidate application form.

For the **2024-2025 Programme**, the deadlines for application are **15 November 2023** (first deadline), **31 December 2023** (second deadline) **and 15 February 2024** (third deadline).

The application can only be processed if all questions have been fully answered.

The **2024-2025 MEIG Programme starts in September 2024** and **ends beginning of July 2025.**

[i] The information provided will be treated in the strictest confidence in accordance with data protection legislation.